



TOWER HAMLETS

STANDARDS ADVISORY COMMITTEE WORK PLAN 2017/18

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STANDARDS ADVISORY COMMITTEE WORK PLAN 2017/18

REPORT TITLE	BRIEF SUMMARY/ACTIONS	LEAD OFFICER	OTHER CTTEE MEETINGS
29 JUNE 2017			
Appointment of Chair Appointment of Vice Chair	Action 29/6 – appointments made	Democratic Services Officer	N/A
Terms of Reference & Housekeeping report	Action 29/6 – TOR noted. I&DSC sub established	Democratic Services Officer	N/A
Code of Conduct for Members – Complaints and Investigation Monitoring	Action 29/6 – verbal report noted	Acting Corporate Director for Governance	N/A
Whistleblowing Update	Action 29/6 - report noted	Senior Lawyer	
Clear Up Project – Final Report	Actions 29/6 – Project outcome noted	Acting Corporate Director for Governance	Council
Revised Planning Code of Conduct	Action 29/6 – report noted	Senior Lawyer	Strategic Development Committee 23/03/17 Development Committee 05/04/17 General Purposes 05/07/17
Members Attendance, Timesheets and Declarations Monitoring	Actions 29/6 – Report noted. Query on whether timesheet submission remains mandatory	Head of Members’ Support	
AOB	Action 29/6 – n/a	Democratic Services Officer	

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REPORT TITLE	BRIEF SUMMARY/ACTIONS	LEAD OFFICER	OTHER CTTEE MEETINGS
19 OCTOBER 2017			
Code of Conduct for Members - Complaint Monitoring and Associated Matters	Action 19/10 – Report noted.	Deputy Monitoring Officer	
Dispensations Under Section 33 of the Localism Act 2011	Actions 19/10 – Report noted.	Deputy Monitoring Officer	
Constitution Review – Member/ Officer Relations’ Protocol	Actions 19/10 – Report noted.	Senior Lawyer	General Purposes Committee 12/10/17
Gifts and Hospitality Forms and Guidance	Action 19/10 – Report noted.	Head of Members’ Support	
Member Safety Protocol	Action 19/10 – Report noted.	Head of Members’ Support	
Work Plan	Action 19/10 – Report noted.	Democratic Services Officer	N/A
25 JANUARY 2018			
(SAC) Independent Person’s Annual Report		Chair and Independent Person	Council 21/03/18
Code of Conduct for Members - Complaint Monitoring		Deputy Monitoring Officer	
Members Personal Safety Guide		Head of Members’ Support	
Disclosable Pecuniary Interests Forms		Head of Members’ Support	
Members Timesheets		Head of Members’ Support	

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Bribery Allegation (new item)		Deputy Monitoring Officer	
Work Plan		Democratic Services Officer	N/A
14 MARCH 2018			
Code of Conduct for Members - Complaint Monitoring		Deputy Monitoring Officer	
Revisions to the Code of Conduct	<i>Report deferred from January SAC</i>	Deputy Monitoring Officer	
Member Induction Post-Elections	<i>TBC</i>	Head of Members' Support	
(Member) Election Training Updates	<i>TBC</i>	Head of Electoral Services	
Standards Expected During an Election	<i>TBC</i>	Head of Electoral Services	
Other Reports TBA			
COMMITTEE BUSINESS TO BE SCHEDULED			
Development of an On-line Member Handbook		Head of Members' Support	
The Role/Description of a Councillor		Head of Members' Support	
Pilot for Roll-out of Electronic Devices for Councillors		Divisional Director IT	